

Sunday Sailing – Beach master Role

Please arrive at the club no later than: 0945

On arrival:

1.	At 10am identify yourself as the Beach master at the volunteer meeting in the training room along with other safety boat drivers and safety boat crew.	5.	Once rigging is completed sailors will be called to a briefing and given wrist bands. At this point you should sign out a VHF radio and tune it to C.37 or M1.
2.	The Principal Organiser will make any decisions with regards to weather and safety at this time.	6.	After the briefing your job is to hold everyone on the slipway until the Principal Organiser authorises you to release them by radioing you.
3.	Your first role will be to ensure all participants are registered as they arrive. There is a registration folder for this purpose in the room to the rear of the training room.	7.	Occasionally some participants have to return early and may be cold and tired. You will be advised on the radio if someone is coming in. Your role is to help them recover the dinghy and direct them to get changed and warm up.
4.	You, the Principle Organiser and Lead DI should set up a table by the Training Room roller shutter for registration. Only new sailors and parents will need to fill in a form.	8.	When everyone returns you should help with the dinghy recovery and ensure that all wristbands are returned. The board should be carried to the slipway so sailors can put their band back when they pass it. Communicate with the PO if there are any missing.

Timings:

Time	Description	Time	Description
1000	All volunteers meet in the training room	1230	Boats return to shore
1015	Principle, Beachmaster and Lead DI at registration desk in the training room.	1245	Final wrist band check and de-rig
1030	All boats rigged	1315	De-Brief in wet room
1045	DI briefing and wrist band	1330	Finished
1100	PO to authorise BM to release boats		